

GARDEN GROVE EDUCATION ASSOCIATION



REPRESENTATIVE COUNCIL AGENDA

REGULAR MEETING: **3:30 PM- May 26, 2015**

GGEA Office 12966 Euclid St. Suite 100, Garden Grove

DETERMINATION OF QUORUM

- I. CALL TO ORDER / ADOPTION OF AGENDA
- II. MEMBER COMMENTS
- III. APPROVAL OF MINUTES
- IV. GGEA ELECTION RESULTS
- V. PRESIDENT'S REPORT
- VI. TREASURER'S REPORT

A. 2015-16 Budget Proposal Second Reading

VII. NEW BUSINESS/ INFORMATION

- A. GGEA Scholarship Winners
- B. Rep Recognition

VIII. REPORTS

- A. Leadership
- B. Membership
- C. Negotiations
- D. Segments
- E. Committees

VIII. OTHER

IX. ADJOURNMENT

Announcements

- 5/29 Installation Banquet
- 6/2 Board Meeting 3:30
- 6/3 CBC @ OSCC
- 6/3 Scholarship Awards 6 PM @ Rancho
- 6/4 Scholarship Awards 6 PM @ Santiago
- 6/5-7 CTA State Council in Los Angeles
- 6/9 Retirement Tribute 3:30 @ Edgar
- TBD Board meeting to Hire Executive Director
- 6/18 Last Day for Teachers



GARDEN GROVE EDUCATION ASSOCIATION

CALL TO ORDER/ADOPTION OF AGENDA

The regular meeting of the **Board of Directors** of the Garden Grove Education Association, Inc. was called to order at 3:38 p.m. on Tuesday, April 14, 2015 at the GGEA Office by President Tina Gurney.

A quorum was established at that time.

BOARD MEMBERS PRESENT: Tina Gurney, Kelly Nolan, Bridget Lockhart, Champ Clark, Rebecca Koopowitz, Thanh Nguyen, Ivy Trac, William Monroe, Bridget Holdermann, Jenny Knox, Lucy Farmer, Kim Ufholtz, Karyn Lui-Silverberg and Jim Rogers (Executive Director).

APPROVAL OF MINUTES: The Board approved the Minutes for the Board of Directors dated March 17, 2015 as amended. The Board accepted the Minutes for the Representative Council dated March 24, 2015 as amended.

PRESIDENT'S REPORT: The President's Report was received. Topics covered were: met with PK SpEd teachers; attended banking meeting with Kelly Nolan; had lunch with school board member Teri Rocco and together attended a consult; visited Mitchell and Faylane.

TREASURER'S REPORT: The Treasurer's Report was received. Topics covered were:

RESOLVED: I move that the Board of Directors accept the treasurer's report dated March 31, 2015 and forward it to Rep Council for approval. Motion by Champ Clark; second by Bridget A. Holdermann. Motion approved.

RESOLVED: I move that the BOD approves the negotiated wage increases for the GGEA office staff, Jim Rogers, Susan Kaylor, and Jenny Gonzalez. Motion by Bridget Holdermann; second by Champ Clark. This motion requires the expenditure of Association funds as budgeted in line item numbered: 810.1 and 820.1 Motion approved.

RESOLVED: I move that the Board of Directors accept the proposed 2015-2016 budget, and forward it to Rep Council for approval and accepted as amended. Motion by Champ Clark; second by Bridget A. Holdermann. Motion approved.

EXECUTIVE DIRECTOR'S REPORT: The Executive Director's Report was received. Topics covered: working on ILT survey and it will be ready by next segment meeting; sites will be given a booklet on "The a-b-c's of Parliamentary Procedure" and the BOD members will be provided with a "How to have Successful Meetings" booklet.

OLD BUSINESS:

- A. School Climate discussion
 - a. Update on the survey provided
- B. May 7 will be the LCAP review for any member held at GGEA office
 - a. BOD will meet May 4th to prepare for the May 7th meeting held at the GGEA office

RESOLVED: I move that the \$795 approved for the April Rep Council meeting at the Garden Grove Community Courtyard Center be taken out of line item 540 instead of 545.5. Motion by Bridget Lockhart; second by Ivy Trac. Motion approved.

RESOLVED: I move that the board approve the expenditure of up to \$6,000 for Rep. Recognition Awards. Motion by Bridget Lockhart; second by Champ Clark. This motion requires the expenditure of Association funds as budgeted in line item numbered: 810.1 and 820.1 Motion approved.

15. **PIC:** new members have joined;
16. **RULES AND ELECTIONS:** preparing ballots for upcoming election;
17. **HEALTH AND SAFETY:** held a discussion about the West Nile Virus prevention; district is looking into health issues at Carver; discussed dangers of kids crossing crosswalks- looking into reaching out to Mayor; also talked about staggering start times at certain sites;
18. **IPD:** Discovery Webinar training on March 23;
19. **GRIEVANCE:** settled;
20. **EAC:** will be meeting at Rep Council.

BOARD DISCUSSION

- a. 3 members of the board will be attending the Unconscious Bias Training at Orange Service Center
- b. Ivy contacted the Strawberry Parade Organizers about GGEA members Marching
- c. Member expressed that the chair at last Rep Council handled the meeting well
- d. Inquiry made about issues revolving around transitional meetings
- e. Suggestion made about promoting the NEA April Wave of Action regarding ESEA re-authorization

ANNOUNCEMENTS

4/16 Evaluation task Force
4/22 Administrative Professional Day
4/23 EBoD Mtg
4/23 Discovery Webinar
4/24-27 NPE Conference in Chicago

Board of Directors meeting:	May 5, 2015	3:30 pm GGEA office
Next Board of Education meeting:	April 21, 2015	7:00 pm District office
Next Segment meetings:	April 21, 2015	3:30 pm GGEA office
Next Representative Council meeting:	April 28, 2015	3:30 pm Courtyard

The meeting adjourned at 6:38 p.m.

Respectfully submitted,



Rebecca Koopowitz, Secretary



GARDEN GROVE EDUCATION ASSOCIATION

CALL TO ORDER/ADOPTION OF AGENDA

The regular meeting of the **Representative Council** of the Garden Grove Education Association, Inc. was called to order at 3:32 p.m. on Tuesday, April 28, 2015 at the Garden Grove Courtyard Center by President Tina Gurney.

A quorum was established at that time.

BOARD MEMBERS PRESENT: Tina Gurney, Kelly Nolan, Bridget Lockhart, Champ Clark, Rebecca Koopowitz, Thanh Nguyen, Ivy Trac, William Monroe, Bridget Holdermann, Jenny Knox, Kim Ufholtz, Lucy Farmer, Karen Lui-Silverberg and Jim Rogers (Executive Director).

Schools not represented and, therefore, with no vote: Bryant, Carrillo, Cook, Enders, Excelsior, Faylane, Garden Park, Gilbert, Hazard, Lawrence, Mark Twain, Peters 4-6, Russell, Sunnyside, Zeyen, Jordan SLC, Hare and LEC.

MEMBER COMMENTS:

- None

APPROVAL OF MINUTES: The Rep Council accepted the Minutes for the Board of Directors dated March 17, 2015. The Rep Council approved the Minutes for the Representative Council dated March 24, 2015 as amended.

PRESIDENT'S REPORT: The President's Report was received. Topics covered were: represented members; visited Heritage, Santiago, Mitchell, Faylane, Wakeham, Hazard, Garden Grove, announced the resignation of Executive Director Jim Rogers.

TREASURER'S REPORT: The Treasurer's report was received. Topic covered: 1st reading of the 2015-2016 proposed budget.

RESOLVED: I move that Treasurer's Report dated March 31, 2015 be approved. Motion by Champ Clark; second by Suzanne L. Faulkner. Motion approved.

EXECUTIVE DIRECTOR'S REPORT: The Executive Director's Report was received and presented. Topic covered: announced that he will assist through the end of the year; reviewed GGEA By-Laws (pink sheet).

NEW BUSINESS INFORMATION

- A. GGEA officer candidate speeches given
- B. Day of the Teacher Poster contest winners presented by Community Action Committee chair, Jennifer Farrell

REPORTS

The following reports were given:

1. **LEADERSHIP:** GGEA President and 1st Vice-President attended the Network for Public Education and shared the political aspect of education nationwide - for example, there is an organized movement to get parents to "opt out" of testing, teacher organizations in other states are also moving with parents on "opt out" due to testing being tied to teacher evaluations; there is also an anti-common core movement nationwide; Every Child Achieves Act (ECAA) will be replacing NCLB;
2. **MEMBERSHIP:** first Friday at BJ's in Huntington Beach;
3. **NEGOTIATIONS:** Team members: Bridget Holdermann, Armon Akerboom, Tamra Wood and Mike Cadilli presented update; will be meeting May 7, May 11, May 20, May 26 and June 4;
4. **ELEMENTARY SEGMENT:** discussed K-6 survey, Special Ed transition, and effectiveness of trainings over the school year;
5. **INTERMEDIATE SEGMENT:** discussed issues regarding ELL redesignation forms and transitional IEP meetings;
6. **HIGH SCHOOL SEGMENT:** held candidate speeches for High School Segment Director and discussed the NEA April wave; concerned with principals who are not willing to disclose school budgets;
7. **ORGANIZING:** presented raffle winners for those who represented their schools at a school board meeting;

8. **COMMUNICATIONS:** 15 new members on Facebook; new website will be presented to board in May; online Advocate is available today; deadline for last paper Advocate is May 14th; email photos, articles to advocate@ggea.org;
9. **NEW TEACHER:** asked for ideas for Fall;
10. **COMMUNITY ACTION:** the "Day of the Teacher Contest" awards distributed;
11. **HUMAN RIGHTS:** presented the "I Make a Difference Award" to Diana Purcell; asked members to visit the Human Rights link on the GGEA website;
12. **RETIREMENT:** 22 members planning to attend the Retirement Tribute on June 9 at Edgar;
13. **SPED:** 4 members met with school board member Lan Nguyen; May 14th meeting is cancelled; reminded everyone to turn in their IEP logs;
14. **RULES AND ELECTIONS:** election May 4-8;
15. **SCHOLARSHIP:** will be interviewing 10 students on May 1;
16. **PIC:** PIC training on May 7-8; President attended the Orange Service Center training on school board elections;
17. **GRIEVANCE:** prevailed on a grievance;
18. **IPD:** Finished the Discovery Education series and planning for next year;
19. **HEALTH AND SAFETY:** training on epi pens happening at school site; issues are occurring with new school gates;
20. **EAC:** need to meet;

OTHER:

- A. Member suggested to reference & cite Robert's Rules of Order in GGEA handouts that address a specific rule
- B. Member suggested that the board develop protocols for future Rep Councils to follow Robert's Rules of Order
- C. Member brought up a concern with reassessing each trimester for elementary report card grades
- D. Question for clarification on the intent of the Release day question on K-6 survey
- E. Concern made about release time during P.E. being based on school budgets and being inequitable between schools
- F. Concern made about the numerous grades needing to be assigned on the elementary Report Cards
(President responded that elementary report card concerns will be addressed at the Report Card Consult)

ANNOUNCEMENTS

- 5/4-8 GGEA Board of Directors Election
- 5/4 GGEA LCAP Mtg. 3:30@GGEA
- 5/6 School Nurse's Day
- 5/6 WHO Awards Banquet
- 5/7 GGUSD/GGEA LCAP mtg. 3:30 @GGEA
- 5/13 CA Day of the Teacher
- 5/14 E Board mtg. 3:30
- 5/19 GGEA Board mtg. 3:30
- 5/19 GGUSD School Board mtg.
- 5/25 Memorial Day

Board of Directors meetings:	May 5, 2015	3:30pm GGEA office
Next Board of Education meeting:	May 5, 2015	7:00 pm District Office
Next Segment meetings:	May 12, 2015	3:30 pm GGEA office
Next Rep Council Recognition	May 26, 2015	3:30 pm GGEA office

The meeting adjourned at 5:32p.m.

Respectfully submitted,


Rebecca Koopowitz, Secretary

Garden Grove Education Association
Adopted 2014-2015 (with revisions)

<u>INCOME</u>		Budget		April 30, 2015	%
410	Dues	\$ 321,300.00	*	\$ 351,793.78	109%
420	CTA Rebate	\$ 306,269.00		\$ 314,086.00	103%
430	NEA Rebate	\$ 35,850.00		\$ 28,707.00	80%
	SUB TOTAL	\$ 663,419.00		\$ 694,586.78	105%
416	CD Interest Income	\$ 4,000.00		\$ 1,689.73	42%
110	Reserves	\$ 136,078.53		\$ (1,023.09)	-1%
	NET INCOME	\$ 803,497.53		\$ 695,253.42	87%

EXPENSES

GOVERNANCE

GOAL - Support an Efficient and Effective Organization

505	President's Expense	\$ 3,500.00		\$ 1,083.39	31%
510	Board of Director's Expense	\$ 3,000.00		\$ 680.06	23%
520	NEA/RA Convention	\$ 26,500.00		\$ 176.54	1%
525	NCUEA membership	\$ 402.00		\$ 412.00	102%
530	CCUEA/LUAC	\$ 300.00		\$ 100.00	33%
535	Orange Service Center Council	\$ 400.00		\$ -	0%
536	CTA State Council	\$ 3,000.00		\$ 1,375.53	46%
540	Room Rental	\$ 250.00	**	\$ 795.00	318%
545.1	Meals/Refreshments	\$ 10,000.00		\$ 5,726.06	57%
545.2	Elementary Segment	\$ 500.00		\$ 350.00	70%
545.3	Intermediate Segment	\$ 420.00		\$ 412.92	98%
545.4	High School Segment	\$ 300.00		\$ 20.00	7%
545.5	Rep Council	\$ 4,000.00		\$ 2,364.11	59%
570	Miscellaneous (incl. Petty Cash)	\$ 250.00	***	\$ (244.22)	-98%
	SUB TOTAL	\$ 52,822.00		\$ 13,251.39	25%

PROGRAMS AND SERVICES

PUBLICATIONS

GOAL - Communicate Effectively with our Members

605.1	ADVOCATE	\$ 4,000.00		\$ 1,606.00	40%
605.3	Web Page Maintenance	\$ 1,500.00		\$ 910.00	61%
605.4	Web Page Design	\$ 1,000.00		\$ 70.00	7%
605.5	Tech Support	\$ 3,000.00		\$ 35.00	1%
610.2	Other Publications	\$ 500.00		\$ 59.94	12%
611.2	Reference Materials	\$ 300.00		\$ 63.73	21%
	SUB TOTAL	\$ 10,300.00		\$ 2,744.67	27%

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LEADERSHIP TRAINING

GOAL - Develop Strong Leadership

615.1	Fall Leadership Conference	\$	1,500.00	\$	42.00	3%
615.2	Board of Directors Training	\$	5,000.00	\$	1,895.74	38%
615.3	CTA Reg IV Leadership Conf.	\$	6,000.00	\$	-	0%
615.4	CTA President's Conf	\$	3,000.00	\$	630.32	21%
615.55	NEA Pac Region Ldrshp Conf.	\$	3,000.00	\$	-	0%
615.8	Leadership Development	\$	3,500.00	\$	270.50	8%
615.9	CTA Issues Conference	\$	10,000.00	\$	6,453.39	65%
615.10	Equity & Human Rights Conf	\$	7,100.00	\$	6,035.38	85%
615.11	Region IV Political Academy	\$	500.00	\$	-	0%
615.12	Summer Institute	\$	4,500.00	\$	717.03	16%
615.13	NCUEA Conferences	\$	3,000.00	\$	-	0%
615.14	GLBT Conference	\$	1,800.00	\$	1,775.89	99%
616	Special Conferences	\$	4,000.00	\$	400.50	10%
617	Good Teaching Conference	\$	12,000.00	\$	4,901.22	41%
	SUB TOTAL	\$	64,900.00	\$	23,121.97	36%

MEMBERSHIP

GOAL - Promote and Protect the Rights of our Members

625.1	Membership Promotion	\$	1,000.00	\$	20.47	2%
625.2	CTA Retired Dues	\$	3,500.00	\$	-	0%
625.4	School Site Visits	\$	3,000.00	\$	861.20	29%
626	New Teacher Programs	\$	1,500.00	\$	228.92	15%
627	Rules & Elections	\$	600.00	\$	428.72	71%
632	Surveys	\$	500.00	\$	250.00	50%
633	Negotiations/Bargaining Team	\$	5,000.00	\$	2,860.38	57%
	SUB TOTAL	\$	15,100.00	\$	4,649.69	31%

COMMUNITY ACTION

GOAL - Develop a Stronger Presence Throughout the Community

635.1	Public Relations (Charities)	\$	1,500.00	\$	600.00	40%
635.2	Community Action Projects	\$	300.00	\$	-	0%
635.3	Chamber of Commerce	\$	200.00	\$	159.00	80%
635.4	"I Make A Difference"	\$	1,500.00	\$	140.00	9%
635.5	Day of the Teacher Projects	\$	1,000.00	\$	-	0%
635.7	Community Organizing	\$	1,000.00	\$	-	0%
635.8	Intradistrict Relations (ROP)	\$	400.00	\$	-	0%
635.9	Legislative/Community Contacts	\$	500.00	\$	74.02	15%
635.10	Lobbying Programs	\$	499.00	\$	177.06	35%
112	EAC Fund	\$	18,900.00	\$	9,435.00	50%
	SUB TOTAL	\$	25,799.00	\$	10,585.08	41%

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GGEA COMMITTEES

GOAL - Empower our Membership and Increase Leadership Opportunities

640	Special Ed Committee	\$	1,000.00	\$	25.98	3%
645	Retirement Programs and Projects	\$	300.00	\$	10.00	3%
651	Organizing Committee	\$	2,500.00	\$	274.86	11%
652	Human Rights Workshops	\$	1,000.00	\$	260.00	26%
653	IPD Committee	\$	5,000.00	\$	-	0%
655	Service Committees (Scholarship)	\$	500.00	\$	-	0%
	SUB TOTAL	\$	10,300.00	\$	570.84	6%

TRIBUTES AND RECEPTIONS

GOAL - Recognize our Memberships' Efforts

660.2	Retirement Tribute	\$	3,000.00	\$	-	0%
660.3	"WHO" Awards	\$	1,500.00	\$	-	0%
660.4	Board of Directors Installation	\$	2,500.00	\$	-	0%
660.5	Recognition Reception	\$	6,000.00	\$	-	0%
660.6	Other Tributes	\$	300.00	\$	-	0%
660.7	Nurse Appreciation	\$	250.00	\$	-	0%
618	Special Projects	\$	1,000.00	\$	-	0%
619	Jim Wicker Scholarship Fund	\$	12,000.00	\$	4,000.00	33%
665	Association Hospitality	\$	3,500.00	\$	3,250.73	93%
667	Released Time (Chargeable)	\$	5,000.00	\$	3,215.50	64%
668	Released Time (Non-Chargeable)	\$	2,000.00	\$	-	0%
680	Individual Legal Services	\$	3,000.00	\$	1,575.00	53%
	SUB TOTAL	\$	40,050.00	\$	12,041.23	30%

OFFICE AND OPERATIONS

GOAL - Establish and Maintain an Effective Office Operation

705	Office Equipment/Furniture	*	\$	3,500.00	\$	5,231.80	149%
710	Supplies		\$	9,000.00	\$	3,982.43	44%
715	Computer Software		\$	500.00	\$	316.85	63%
720	Regular Postage		\$	500.00	\$	128.02	26%
730	Telephone		\$	8,500.00	\$	5,806.67	68%
740	Insurance		\$	1,000.00	\$	425.00	43%
745	Property Tax		\$	600.00	\$	-	0%
750	Accounting		\$	7,500.00	\$	263.00	4%
760	Rent		\$	63,000.00	\$	37,872.45	60%
770	Equip Maintenance/Copier	*	\$	5,000.00	\$	4,116.82	82%
780	Bank Service & Check Chgs		\$	400.00	\$	175.00	44%
	SUB TOTAL		\$	99,500.00	\$	58,318.04	59%

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PERSONNEL

GOAL - Attract and Retain Quality Employees

810.1	Executive Director Salary	\$	120,462.00	\$	69,364.03	58%
810.2	Executive Director Fringe	\$	24,024.60	\$	14,069.04	59%
810.3	Executive Director Payroll Tax	\$	24,564.80	\$	12,407.81	51%
810.4	Executive Director Retirement	\$	53,145.00	\$	33,727.81	63%
810.5	Executive Director Expense	\$	5,000.00	\$	1,435.81	29%
810.6	Executive Dir.Training/Travel	\$	5,000.00	\$	3,344.33	67%
810.7	Executive Director Auto	\$	6,100.00	\$	3,016.75	49%
820.1	Associate Staff Salaries	\$	116,813.16	\$	64,019.70	55%
820.2	Associate Staff Fringe	\$	49,845.60	\$	29,042.60	58%
820.3	Associate Staff Payroll Tax	\$	22,634.05	\$	11,726.30	52%
820.4	Associate Staff Mileage	\$	500.00	\$	179.95	36%
820.5	Associate Staff Retirement	\$	49,204.45	\$	31,143.94	63%
820.6	Associate Staff Training	\$	500.00	\$	-	0%
830.1	President Stipend (10% of Col5,Step13)	\$	8,964.80	\$	6,275.36	70%
830.2	President Payroll Tax	\$	2,300.00	\$	11.63	1%
840	Workers' Comp Insurance	\$	4,000.00	\$	1,544.49	39%
845	Liability Insurance	\$	1,500.00	\$	3,987.00	266%
	SUB TOTAL	\$	494,558.46	\$	285,296.55	58%
	TOTAL EXPENSES	\$	813,329.46	\$	410,579.46	50%
	NET INCOME/(LOSS)	\$	(9,831.93)	\$	284,673.96	

Current Asset Balances		4/30/2015	
CD's	\$	749,168.83	EAC \$ 181,069.86
Checking	\$	547,308.92	owe 2 mos
Savings	\$	182,265.43	
Total Assets	\$	1,478,743.18	

Exp. Life Reserves

Current Balances

5 years	Copier (\$4000 yr)	\$	5,251.00
5-7 years	Telephone System (\$4000 yr)	\$	35,566.00
3-5 years	Computers- Secretaries (x2)	\$	4,029.02
4 years	Computer - President	\$	1,625.00
3-5 years	Computer - Exec. Director	\$	2,610.00
3-5 years	Computer - Advocate/Committees	\$	1,946.00
3-5 years	Printers (\$1000 yr)	\$	5,000.00
10 years	Furniture (\$1000 yr)	\$	3,000.00
	Building Fund	\$	400,000.00
	President's Salary - 1 yr. est	\$	100,000.00
	Total Reserves To-date	\$	559,027.02