

**Garden Grove Unified School District
Evaluation Procedure**

School Year : 20 / 20

Employee :

Location :

Position :

Teaching Assignment:

Status : Temporary

Probationary

Permanent (3-10)

Permanent (11+)

Evaluator :

Title :

You are being evaluated this year pursuant to the contract or principal discretion. The areas for evaluation, as prescribed by Education Code sections 44660-44664, are:

1. Progress of pupils towards standards established by School Board grade level expectancies, course outlines, etc.
2. Instructional techniques and strategies
3. Adherence to curricular objectives
4. Establishing and maintaining a suitable learning environment within the scope of the employee's responsibilities
5. Job responsibilities

The Evaluation Procedures are outlined in Article 7 "Evaluation" of the GGEA/GGUSD contract. As per the contract, temporary and probationary employees have at least two unscheduled observations and one scheduled observation.

I am a temporary/probationary employee who will have at least two unscheduled observations and one scheduled observation.

Permanent employees choose between a minimum of two unscheduled observations or a minimum of one scheduled observation. Please indicate your choice below:

I am a permanent employee and will have two unscheduled observations.

I am a permanent employee and will have one scheduled observation.

Important dates to remember:

- by October 1- Evaluation Process Form must be submitted.
- by December 10- First observation must be completed.
- by March 15- Employee may be given a Recommended Improvements Form.
- by May 1- Evaluation conference must be held.
- by May 15- Employee shall be given a written summary of the conference.

Employee's Signature

Date

Evaluator's Signature

Date

Signatures above indicate that both parties understand the evaluation process and the types of observations that will be used.

Original - Employee Personnel File
Copy One - Employee
Copy Two - Evaluator